

## **MINUTES OF THE ANNUAL GENERAL MEETING for the year 2018**

Centre for Urban Ecology, Humber College North Campus

June 9<sup>th</sup>, 2019 - 2 PM

All attendees (ACER members and guests) were welcomed to the ACER AGM for 2018 by Sonya Wieler.

A motion to appoint Madelyn Webb as the Chair of the formal annual general meeting was moved by Sonya Wieler, seconded by Stuart Hayward. Motion carried.

A motion to appoint Sonya Wieler as the Secretary of the formal annual general meeting was moved by Alice Casselman, seconded by Stuart Hayward. Motion carried.

A motion to approve the prior year's AGM minutes (noting the correction – Sonya Wieler was appointed *as Secretary* not *Chair*) was moved by Steve Laundrie, seconded by Dana Ghadban. Motion carried.

Prior to the AGM, notice of this meeting was delivered by mail, e-mail or fax to all members registered to the association and proof of service of this notice filed. Noting that the signatures and proxies received to date constituted a quorum, this meeting of ACER members was duly declared, called and constituted to conduct business.

On the basis of the information collected from registration, a motion to waive the calling of the roll and the certifying of proxies; and the reading of the notice of this meeting, on the understanding that the evidence be attached to the minute book, was moved by Sonya Wieler, seconded by Alice Casselman. Motion carried.

New association members and guests to the meeting were introduced.

A brief financial summary (condensed finances, as compiled by the auditor for 2018, Mr. William Molson) was provided in the AGM package. A motion was moved by Dana Ghadban to approve the financials, seconded by Sonya Wieler. Motion carried.

A motion to retain the current auditor (William Molson, CPA) was moved by Dana Ghadban, seconded by Alice Casselman. Motion carried.

The activities of the Board and the organization were presented in the AGM package and in presentations just prior to the opening of the formal portion of the AGM. A motion to approve the actions of the Board of Directors which includes all acts, contracts, by laws, procedures, appointments and payments enacted made done, and taken in the past year was moved by Sonya Wieler, seconded by Stuart Hayward. Motion carried.

The slate of Board members for 2019 was presented to the ACER association members. A motion to accept the slate of Board members as presented was moved by Stuart Hayward, seconded by Martin Corneau. Motion carried.

**New Business:**

Founding President Alice Casselman provided two updates to the ACER association members:

- (1) Alice is planning on moving away from an active role in the organization by the end of 2019. Planning for the structural additions/changes needed to support this goal is current in progress.
- (2) ACER has just recently formed a “Strategic Planning Committee”, current members being Rohit Mehta and Saira Ansari. The committee is tasked with advising the founding president, Alice Casselman and the Board, on current/future strategic opportunities for the organization, keeping in mind the structural direction ACER has in mind (refer to New Business #1).

**Adjournment:**

A motion for adjournment of the **ACER Annual General Meeting for 2018** was moved by Steve Laundrye. The motion was carried and the meeting adjourned promptly at 4 PM June 9<sup>th</sup>, 2019.

*Minutes approved by ACER membership on June 14, 2020 during the annual AGM.*